



STATE OF MICHIGAN
DEPARTMENT OF TRANSPORTATION
LANSING

GRETCHEN WHITMER
GOVERNOR

BRADLEY C. WIEFERICH, P.E.
DIRECTOR

November 6, 2023

Chief Internal Auditor
State Budget Office
Office of Internal Audit Services
111 S. Capitol Ave.
7th Floor, Romney Building
Lansing, MI 48933

Dear Rick Lowe:

In accordance with the State of Michigan Financial Management Guide, Part VII, enclosed is the Michigan Department of Transportation corrective action plan in response to the Office of the Auditor General performance audit report on the Contractor and Consultant Performance Evaluation Process covering the period October 1, 2019, through April 30, 2022 (Project 591-0425-22).

Questions regarding the corrective action plan should be directed to Jason Gutting, P.E., Bureau of Field Services Director at 517-243-3682; Carol Rademacher, Bureau of Finance-Contract Services Division Administrator at 517-499-7320; or Jack Cotter, CPA, CGMA, Commission Auditor at 517-373-1500.

Sincerely,

Bradley C. Wieferich, P.E.
Director

Enclosure

cc: Executive Office
Office of the Auditor General
Senate Fiscal Agency
House Fiscal Agency
Senate Transportation Standing Committee
Senate Transportation Appropriations Subcommittee
House Transportation Appropriations Subcommittee
House Transportation Standing Committee
State Transportation Commission Vice Chair

Office of Commission Audits
Gregg Brunner, MDOT
Patrick McCarthy, MDOT
Jason Gutting, MDOT
Carol Radmacher, MDOT
Lindsey Renner, MDOT
Sonja Scheurer, MDOT

Michigan Department of Transportation
Contractor and Consultant Evaluation Process Audit (591-0425-22)
Issued by the Office of the Auditor General
March 2023
Department Final Corrective Action Plan

Summary Response Matrix

[Provide finding numbers in applicable category:]

	Complied	Will Comply	Partially Complied	Will Not Comply
Agrees	1		2	
Partially Agrees				
Disagrees				

Final Corrective Action Plan (CAP)

Finding Number 1

Finding Title: Timeliness of Consultant Evaluations Needs Improvement.

Is this an IT-related finding: No.

Department Response

Management Views:

MDOT agrees with the recommendation.

Planned Corrective Action (Management Response):

MDOT agrees with the recommendation. MDOT reviewed and updated its procedures to include defining due dates to ensure timely preparation of consultant performance evaluations, and finalization and implementation of those procedures was completed in March 2023.

Actual Compliance Date:

March 2023.

Responsible Individual(s):

Bureau of Finance-Contract Services Division (Patrick McCarthy/Carol Rademacher) and Highway Operations Regions.

Finding Number 2

Finding Title: Contractor and Consultant Performance Evaluation Processes Need Improvement.

Is this an IT-related finding: No.

Department Response

Management Views:

MDOT agrees with the recommendation.

Planned Corrective Action (Management Response):

MDOT agrees with the recommendation. Both prior to and during the audit, MDOT was aware of opportunities for improvement, and the review and assessment of the contractor and consultant performance evaluation processes were in progress. For the contractor process, MDOT commenced a process improvement review in January 2021, and finalization and implementation of that process was completed in July 2023. For the consultant process, MDOT commenced a process improvement review in June 2023. Finalization and implementation of that process, which will incorporate replacement of the Contract Tracking System (CTRAK), is estimated to be complete by September 2025.

Anticipated Compliance Date (*Estimated or Actual Compliance Date*):

September 30, 2025.

Responsible Individual(s):

Bureau of Field Services-Construction Field Services Division (Jason Gutting/Lindsey Renner) for contractor process, Bureau of Finance-Contract Services Division (Patrick McCarthy/Carol Rademacher) for consultant process, and Highway Operations Regions.