



STATE OF MICHIGAN  
DEPARTMENT OF TREASURY  
LANSING

GRETCHEN WHITMER  
GOVERNOR

RACHAEL EUBANKS  
STATE TREASURER

March 22, 2022

Rick Lowe, Director  
Office of Internal Audit Services  
Office of the State Budget  
George W. Romney Building  
111 South Capitol, 6<sup>th</sup> Floor  
Lansing, MI 48913

Dear Mr. Lowe,

In accordance with the State of Michigan, Financial Management Guide, Part VII, the following is our corrective action plan to address recommendations contained within the Office of the Auditor General's Financial Audit of the Michigan Education Trust Plan D for fiscal year ended September 30, 2021.

1. Audit recommendations the agency complied with:

Finding **2021-001:**

General ledger account balances should be reconciled on a timely basis, at least monthly, for significant accounts. In addition, overall financial information should be reviewed and monitored by someone in management independent of the preparation process.

**Agency Plan:**

The Treasury agrees that the general ledger account balances should be reconciled on a timely basis, at least monthly for significant accounts. The Treasury also agrees that financial information should be reviewed and monitored by someone in management independent of the predation process. As of February 4, 2022, the Treasury has brought balances and reconciliation current and will continue to realign staff to maintain balances and reconciliation monthly, with management oversight to verify completion documentation.

Finding **2021-002:**

All audit reconciliations and supporting schedules should be stored and maintained in the appropriate location for an appropriate period of time.

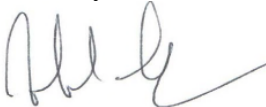
**Agency Plan:**

The Treasury agrees that all audit reconciliations and supporting schedules should be stored and maintained in the appropriate location for an appropriate period of time. As of November 1, 2021, Treasury has realigned staff and established a network location, accessible only to accounting staff, where program financial information is now stored electronically, pursuant to the TREA-OPFP retention schedule.

2. Audit recommendations the agency agrees with and will comply: None
  
3. Audit recommendations the agency disagrees with: None

Should you have any questions regarding the corrective action plan, please contact Diane Brewer at (517) 899-7792 or at [BrewerD1@michigan.gov](mailto:BrewerD1@michigan.gov).

Sincerely,



Jeffrey Guilfoyle  
Chief Deputy State Treasurer

Cc: JoAnne Huls, Executive Office  
Doug Ringler, Office of the Auditor General  
Greg VanWoerkom, House Appropriations Sub-committee  
Roger Victory, Senate Appropriations Sub-committee  
Mike Mueller, House Standing Committee  
Mike Shirkey, Senate Standing Committee  
Mary Ann Cleary, House Fiscal Agency  
Kathryn Summers, Senate Fiscal Agency  
Rachael Eubanks, Treasury  
Ann Good, Treasury  
Robin Lott, Treasury  
Diane Brewer, Treasury  
Megan Patino, Treasury  
Bruce Hanes, Treasury  
Mike Williams, Office of Internal Audit Services  
Fran Thelen, Office of Internal Audit Services