

Office of the Auditor General
Report on Internal Control, Compliance, and Other Matters

Michigan State Police Retirement System

Fiscal Year Ended September 30, 2020

The auditor general shall conduct post audits of financial transactions and accounts of the state and of all branches, departments, offices, boards, commissions, agencies, authorities and institutions of the state established by this constitution or by law, and performance post audits thereof.

The auditor general may make investigations pertinent to the conduct of audits.

Article IV, Section 53 of the Michigan Constitution



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Report Summary

Report on Internal Control, Compliance, and Other Matters

Michigan State Police Retirement System

Fiscal Year Ended September 30, 2020

Report Number:
071-0154-21

Released:
March 2021

Generally accepted government auditing standards require an auditor to report on internal control over financial reporting; compliance with provisions of laws, regulations, contracts, or grant agreements that have a material effect on the financial statements; and other matters coming to the attention of the auditor during the completion of a financial audit. We are issuing this report in conjunction with our independent auditor's report on the Michigan State Police Retirement System's financial statements dated January 27, 2021.

Findings Related to Internal Control, Compliance, and Other Matters	Material Weakness	Significant Deficiency	Agency Preliminary Response
The Department of Technology, Management, and Budget's Financial Services did not establish sufficient internal control, which resulted in misstatements in the notes to the financial statements and related supporting schedules prior to audit (Finding #1).		X	Agrees

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Doug A. Ringler, CPA, CIA
Auditor General

March 31, 2021

Detective Sergeant Mitchell Stevens, Chair
Michigan State Police Retirement System Board
Stevens T. Mason Building
and
Mr. Brom Stibitz, Director
Department of Technology, Management, and Budget
Elliott-Larsen Building
and
Mr. Anthony J. Estell, Director
Office of Retirement Services
Stevens T. Mason Building
Lansing, Michigan

Dear Detective Sergeant Stevens, Mr. Stibitz, and Mr. Estell:

This is our report on internal control, compliance, and other matters of the Michigan State Police Retirement System for the fiscal year ended September 30, 2020.

Your agency provided the preliminary response to the recommendation at the end of our fieldwork. The *Michigan Compiled Laws* and administrative procedures require an audited agency to develop a plan to comply with the recommendations and to submit it to the State Budget Office upon completion of the audit. Within 30 days of receipt, the Office of Internal Audit Services, State Budget Office, is required to review the plan and either accept the plan as final or contact the agency to take additional steps to finalize the plan.

We appreciate the courtesy and cooperation extended to us during this audit.

Sincerely,

Doug Ringler
Auditor General

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INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL AND COMPLIANCE



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Doug A. Ringler, CPA, CIA
Auditor General

Independent Auditor's Report on Internal Control Over Financial Reporting and on Compliance and Other Matters

Detective Sergeant Mitchell Stevens, Chair
Michigan State Police Retirement System Board
Stevens T. Mason Building
and
Mr. Brom Stibitz, Director
Department of Technology, Management, and Budget
Elliott-Larsen Building
and
Mr. Anthony J. Estell, Director
Office of Retirement Services
Stevens T. Mason Building
Lansing, Michigan

Dear Detective Sergeant Stevens, Mr. Stibitz, and Mr. Estell:

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the basic financial statements of the Michigan State Police Retirement System as of and for the fiscal year ended September 30, 2020 and the related notes to the basic financial statements and have issued our report thereon dated January 27, 2021.

Internal Control Over Financial Reporting

In planning and performing our audit of the basic financial statements, we considered the System's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the basic financial statements, but not for the purpose of expressing an opinion on the effectiveness of the System's internal control. Accordingly, we do not express an opinion on the effectiveness of the System's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's basic financial statements will not be prevented, or detected and corrected, on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and, therefore, material weaknesses or significant deficiencies may exist that have not been identified. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material

weaknesses. We did identify a deficiency in internal control, as described in Finding # 1, that we consider to be a significant deficiency.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the System's basic financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

System's Response to Finding

The System's preliminary response to the finding identified in our audit is included in the body of our report. The System's response was not subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we express no opinion on it.

Purpose of This Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Sincerely,



Doug Ringler
Auditor General
January 27, 2021

FISCAL YEAR 2020
FINDINGS, RECOMMENDATIONS,
AND AGENCY PRELIMINARY RESPONSES

FINDING #1

Improvements needed in procedures for transferring funds between reserves.

The Department of Technology, Management, and Budget's Financial Services (FS) should continue to enhance its internal control* to prevent, or detect and correct, misstatements in the notes to the financial statements and related supporting schedules.

Section 18.1485 of the *Michigan Compiled Laws* states that each department shall establish and maintain an internal accounting and administrative control system using generally accepted accounting principles* (GAAP), including recordkeeping procedures and internal control techniques that are effective and efficient. Each principal department head shall document the system and ensure that the system functions as intended.

Sections 38.1616 and 38.1619 of the *Michigan Compiled Laws* create the reserve for employer contributions and the reserve for undistributed investment income within the Michigan State Police Retirement System (MSPRS) and require that whenever the balance in the reserve for undistributed investment income is insufficient to meet the current charges to the account, the amount of the insufficiency shall be transferred from the reserve for employer contributions.

Our audit disclosed that MSPRS's reserve for undistributed investment income did not have a sufficient balance as of September 30, 2020 to meet the current charges to the account and that FS did not record a transfer from MSPRS's reserve for employer contributions. FS corrected the misstatement prior to the issuance of MSPRS's *Comprehensive Annual Financial Report*. The misstatement had the following effects (prior to correction) on the reserves disclosed in Note 2 of the financial statements and the supporting schedule, Detail of Changes in Plan Fiduciary Net Position:

Schedule Line Item	Reserve Amount Overstated/(Understated) (In Millions)		
	Employer Contributions	Employer Contributions Pension Plus	Undistributed Investment Income
Other Changes in Net Position:			
Transfers of investment income	\$239.5	\$6.6	\$(246.0)
Net Position Restricted for Pension Benefits and OPEB:			
End of Year	\$239.5	\$6.6	\$(246.0)

FS informed us that its procedures for transferring funds between reserves did not consider the requirements of Section 38.1619 of the *Michigan Compiled Laws*.

* See glossary at end of report for definition.

RECOMMENDATION

We recommend that FS enhance its internal control to prevent, or detect and correct, misstatements in the notes to the financial statements and related supporting schedules.

**AGENCY
PRELIMINARY
RESPONSE**

DTMB provided us with the following response:

DTMB Financial Services (FS) agrees and will comply with the recommendation. Upon notification by the Office of the Auditor General, FS immediately corrected the misstatement and updated the Michigan State Police Retirement System's Comprehensive Annual Financial Report. FS, with assistance from the Office of Retirement Services, will establish an annual process to review statutory language, procedures, and any applicable changes made to existing processes to ensure compliance with the Michigan Compiled Laws for transferring of monies between reserve funds.

GLOSSARY OF ABBREVIATIONS AND TERMS

deficiency in internal control over financial reporting	The design or operation of a control that does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis.
financial audit	An audit that is designed to provide reasonable assurance about whether the basic financial statements of an audited entity are presented fairly, in all material respects, in accordance with the applicable financial reporting framework.
FS	Financial Services.
generally accepted accounting principles (GAAP)	A technical accounting term that encompasses the conventions, rules, guidelines, and procedures necessary to define accepted accounting practice at a particular time; also cited as "accounting principles generally accepted in the United States of America."
Governmental Accounting Standards Board (GASB)	An arm of the Financial Accounting Foundation established to promulgate standards of financial accounting and reporting with respect to activities and transactions of state and local governmental entities.
internal control	A process, effected by those charged with governance, management, and other personnel, designed to provide reasonable assurance about the achievement of the entity's objectives with regard to the reliability of financial reporting, effectiveness and efficiency of operations, and compliance with applicable laws and regulations.
material misstatement	A misstatement in the basic financial statements that causes the statements to not present fairly the financial position or the changes in financial position, and, where applicable, cash flows thereof, in accordance with the applicable financial reporting framework.
material weakness in internal control over financial reporting	A deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the basic financial statements will not be prevented, or detected and corrected, on a timely basis.
MSPRS	Michigan State Police Retirement System.

significant deficiency in internal control over financial reporting

A deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.



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