

## EXECUTIVE DIGEST

### ADRIAN CORRECTIONAL INSTITUTIONS

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**INTRODUCTION** This report contains the results of our performance audit of the Adrian Correctional Institutions (ACI), Department of Corrections, for the period October 1, 1993 through November 30, 1995.

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**AUDIT PURPOSE** This performance audit was conducted as part of the constitutional responsibility of the Office of the Auditor General. Performance audits are conducted on a priority basis related to the potential for improving effectiveness\* and efficiency\*.

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**BACKGROUND** ACI includes the Gus Harrison Correctional Facility (GHCF) and the Adrian Temporary Facility (ATF). These facilities are physically separate and occupy over 91 acres of land with a total prisoner capacity of approximately 2,200. One warden serves as the chief administrator for both facilities.

GHCF opened in April 1991 and consists of permanent, brick buildings with a prisoner bed capacity of 1,224. GHCF houses level I minimum security\*, level II low medium security\*, and level IV close security\* male prisoners.

ATF opened in March 1989 and consists of seven pole buildings with a prisoner bed capacity of 960. ATF houses level I secured minimum\* male prisoners.

ACI is responsible for providing a safe, secure, and humane environment for staff and prisoners that provides public protection while encouraging prisoners to develop law-abiding behavior through program opportunities and staff interaction.

As of November 30, 1995, ACI had 588 staff (372 for GHCF and 216 for ATF) and housed 2,175 male prisoners (1,216 at GHCF and 959 at ATF). Total ACI expenditures for the fiscal year ended September 30, 1995 were approximately \$36 million.

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**AUDIT OBJECTIVES,  
CONCLUSIONS, AND  
NOTEWORTHY  
ACCOMPLISHMENTS**

**Audit Objective:** To assess the effectiveness of ACI's safety and security operations.

**Conclusion:** We concluded that ACI was generally effective in its safety and security operations. However, ACI could enhance its effectiveness in the areas of prisoner searches (Finding 1), tool inventory records (Finding 2), key security (Finding 3), and critical item inventory (Finding 4).

**Audit Objective:** To assess the effectiveness and efficiency of ACI's prisoner care and maintenance operations.

**Conclusion:** We concluded that ACI was generally effective and efficient in its prisoner care and maintenance operations. However, ACI could improve its effectiveness and efficiency in the areas of prisoner store accounting (Finding 5), routine preventive maintenance (Finding 6), emergency power generators (Finding 7), fire safety (Finding 8), medical clearance for food service workers (Finding 9), construction projects (Finding 10), and sanitation and housekeeping inspections (Finding 11).

**Noteworthy Accomplishments:** ACI has been accredited by the Commission on Accreditation for Corrections of the American Correctional Association. Also, ACI developed new operating procedure manuals, which were designed to provide for uniform operations at both facilities. ACI established a community liaison committee composed of local interest groups to discuss current facility issues and obtain community feedback. ACI personnel began implementation of several of our recommendations during the audit fieldwork.

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**AUDIT SCOPE  
AND  
METHODOLOGY**

Our audit scope was to examine the program and other records of the Adrian Correctional Institutions for the period October 1, 1993 through November 30, 1995. Our audit was conducted in accordance with *Government Auditing Standards*

issued by the Comptroller General of the United States and, accordingly, included such tests of the records and such other auditing procedures as we considered necessary in the circumstances.

Our methodology included a preliminary survey of ACI operations. This included interviewing various ACI personnel and reviewing applicable directives, policies and procedures, reports, and other reference materials to gain an understanding of facility activities and to form a basis for selecting certain operations for audit. We analyzed safety and security, prisoner care, and maintenance activities for compliance with applicable policies and procedures and overall program effectiveness and efficiency. We conducted tests of selected records.

In addition, we surveyed members of the community to obtain information regarding their association with the facilities. A summary of the survey responses is presented as supplemental information.

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**AGENCY  
RESPONSES**

Our report contains 11 findings and 11 recommendations. The agency's preliminary response indicates that it agrees with all 11 recommendations and either will take or has taken the necessary action to implement them.