



# OAG

**Office of the Auditor General**

Independent

Objective

Transparent



Doug A. Ringler, C.P.A., C.I.A.  
Auditor General

*“ . . . The **auditor general** shall conduct **post audits** of **financial** transactions and accounts of the **state** and of all branches, **departments**, offices, boards, commissions, **agencies**, authorities and institutions of the state established by this **constitution** or by **law**, and **performance post audits** thereof.”*

*- Article IV, Section 53 of the  
Michigan Constitution*



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Office of the Auditor General

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Auditor General

**W**e welcome your interest in the Office of the Auditor General and stand ready to assist you with making one of the most important decisions of your life - where to begin your career.

The Office of the Auditor General (OAG) is one of the country's leading government auditing organizations and the State of Michigan's recognized governmental auditing expert. As such, we are able to offer you similar challenges and opportunities as those found in public accounting. However, we can also offer you the flexibility to balance your professional career with your personal schedule to maximize your quality of life.

The public's demand for increased government transparency and accountability has brought with it an increased demand for oversight of those entrusted with public funds and charged with properly managing programs and services. Without question, auditing is an integral part of our government operations.

The OAG mission is to improve the operations of State government for the benefit of Michigan's citizens. We are committed to hiring outstanding individuals who have the talent, motivation, knowledge, and leadership skills to accomplish this and to maintain the OAG's outstanding reputation.

As you read the following information, you will recognize the many opportunities available to you with the OAG and the importance we place on each individual in our organization. Your future with the OAG promises to provide you with interesting challenges and unlimited variety. We look forward to meeting you and wish you the best in pursuing a fulfilling career.



Doug A. Ringler  
Auditor General

## Office of the Auditor General

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Government officials and employees have a fiduciary responsibility to the citizens of the State of Michigan for the proper managing of State funds and resources. The OAG's overall goal is to improve accounting and financial reporting practices and to promote effectiveness and efficiency in State government. OAG audit reports provide continuous information to assist the Legislature in its oversight of approximately 80 individual State funds and annual expenses of approximately \$50 billion. In addition, OAG audit reports provide department administrators and citizens with independent, objective, and transparent information.

As an OAG team member, you will be provided with challenging, interesting, and rewarding audit experiences that will help you maximize your professional accomplishments. The OAG performs a wide range of financial and performance audits. These projects often include evaluations of critical information technology applications. Information from our audit reports is used in making informed decisions by the Legislature, auditees, and other users, including investors, creditors, Michigan citizens, and other stakeholders.



At the Office of the Auditor General, we understand that our most important resource is our people. The success of our mission is dependent on our audit teams, and individuals are the key to the effectiveness of those teams. We believe in hiring the most qualified individuals, providing them with the training and tools they need to succeed, and empowering them to effectively use their knowledge and skills to accomplish organizational and personal objectives.



When you begin at the OAG, you will participate in a comprehensive orientation program to familiarize you with our operations, policies and procedures, and working paper preparation and to provide you with an overview of what you can expect during the audit process. We understand that it takes time for a recent graduate to become a successful auditor. Our supervisors will take the time to respond to your needs and encourage questions. They will provide an open and friendly atmosphere and will always be available to encourage and assist you. We will also assign you a mentor to help ensure that your career gets off to a successful start.

As a first-year auditor, you will have direct, one-on-one involvement with auditees, and these responsibilities will challenge you. You will be assigned to a

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variety of audits designed to give you exposure to the important issues and challenges of the audit profession. This will ensure that you build technical competence, professional judgment, and confidence in your abilities. You will also be provided with continual feedback to help monitor your progress.

The OAG is committed to continuing education and professional development activities. We comply with continuing professional education and training standards established by the American Institute of Certified Public Accountants and the Comptroller General of the United States. The OAG provides incentives and encourages staff to develop professional skills to the fullest extent possible. Our formal training programs, which include presentations by outside experts and experienced and knowledgeable OAG staff, provide the auditing training you need to grow, enhance your career, and perform your job.

Because our work is qualifying experience to earn the certified public accountant (CPA) certificate, the OAG believes that auditing professionals should pass the CPA examination as early as possible in their careers. To assist employees in obtaining certification, the OAG will reimburse employees for the initial application and sitting fee for the Uniform CPA Examination, maintain CPA review material, reimburse a portion of the cost of one CPA review course, and provide time off with pay to take the examination.

In addition to the CPA examination, many of our staff achieve other professional certifications, such as certified fraud examiner, certified government financial manager, certified information systems auditor, certified internal auditor, and certified management accountant.



## Office of Professional Practice

The OAG's Office of Professional Practice provides staff with quality assurance, editorial, and research guidance to ensure that the OAG complies with auditing standards and issues high quality audit reports. Quality assurance staff review working papers to ensure the accuracy and completeness of OAG audit reports and to ensure compliance with officewide policies and procedures. Staff editors review reports for grammar, consistent terminology, and style. The Office of Professional Practice also conducts research on accounting and auditing issues, comments on proposed accounting and auditing standards, coordinates the OAG's peer review, maintains a professional reference library, and aids in the development of officewide policies and procedures.



## Office of Information Technology

Our Office of Information Technology provides the latest technology to ensure that our staff have the most effective tools for use in our audit environment. We use comprehensive audit software to plan audits, acquire and test data, and analyze results. We provide all audit staff with the computer resources and training needed to effectively complete audit assignments.



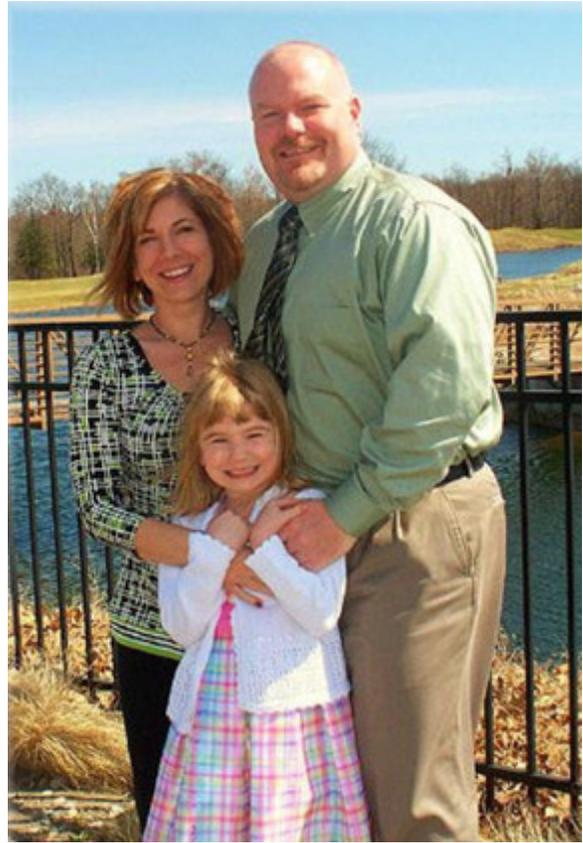
Our computer network permits both our central office staff and our staff at audit locations to communicate and share vital information. Audit staff have access to electronic working papers, word processing, e-mail, the Internet, Web applications, and data analysis using state-of-the-art laptops and thin client devices.

## Flexible Work Schedule

As part of providing a progressive organization dedicated to achieving our mission, we understand the importance of balancing your professional and personal life. We know that you have important commitments outside of work, such as your family. Satisfying those commitments will provide a higher quality of life which, in turn, will make you a more productive member of our audit team.



The OAG offers a flexible work schedule to help balance your work schedule with your personal life. We provide a generous and flexible vacation schedule as well as sick leave, retirement, and other benefits. When travel is necessary, we strive to accommodate your individual needs.



## Team Building

Given the opportunity to work with different team members on various audits, you will form rewarding and lasting personal relationships with coworkers.

Many of our auditors play on recreational golf, kickball, and softball teams. Also, many get together to attend various sporting events and enjoy other recreational activities, including bicycling and running.

Our close proximity to Michigan State University provides ongoing opportunities to enjoy Big Ten athletic events and cultural events on the beautiful MSU campus. Numerous activities are also available at Lansing Community College, several local museums, and other area attractions.

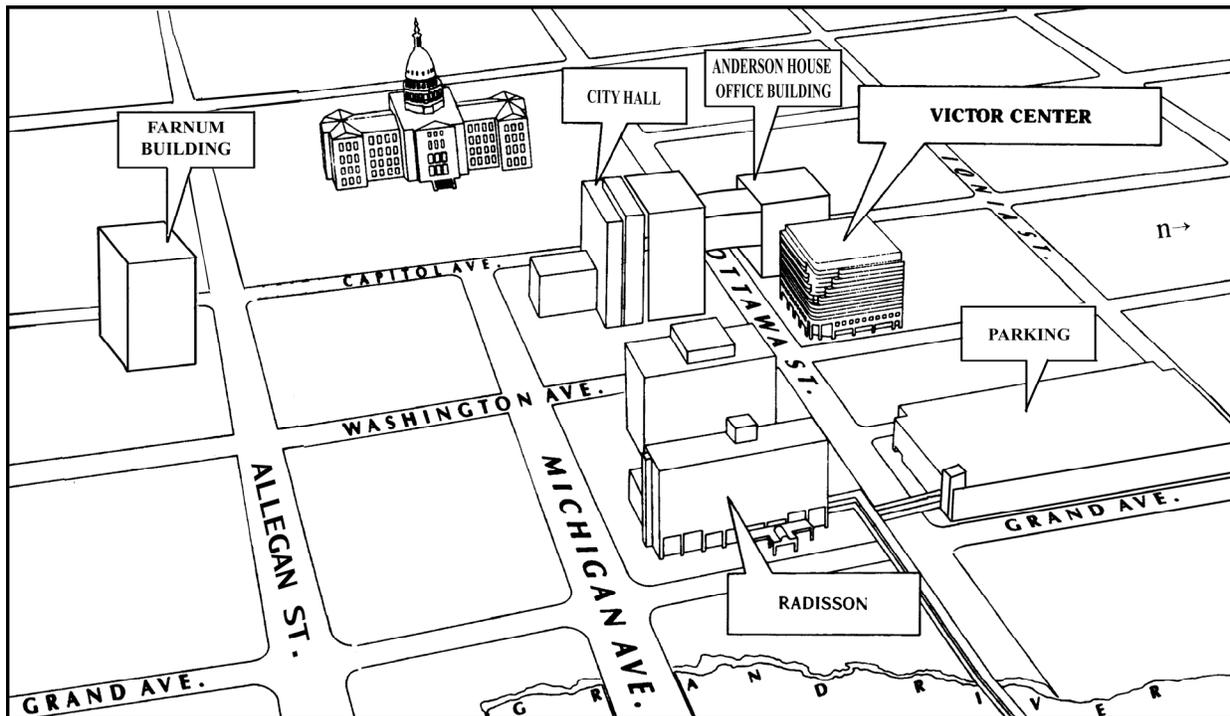


## Overview

The Office of the Auditor General is one of the outstanding government auditing organizations in the nation. We are seeking the most highly qualified individuals to join our staff. If you would like to know more about the Office of the Auditor General, we invite you to speak to our representative when we visit your campus.

If you prefer, visit our Web site at <http://audgen.michigan.gov> or contact us directly at:

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