

PERFORMANCE AUDIT
OF THE
CRIMINAL INVESTIGATION PROGRAMS
MICHIGAN DEPARTMENT OF STATE POLICE
February 2004

“...The auditor general shall conduct post audits of financial transactions and accounts of the state and of all branches, departments, offices, boards, commissions, agencies, authorities and institutions of the state established by this constitution or by law, and performance post audits thereof.”

– Article IV, Section 53 of the Michigan Constitution

Audit report information may be accessed at:
<http://www.state.mi.us/audgen/>



Michigan
Office of the Auditor General
REPORT SUMMARY

Performance Audit

Report Number:
55-142-03

Criminal Investigation Programs

Michigan Department of State Police (MSP)

Released:
February 2004

The criminal investigation programs are carried out through the Investigative Services Bureau, of which our audit focused on three divisions: Field Detective Division, Criminal Investigation Division, and Southeastern Criminal Investigation Division. These Divisions are responsible for providing investigative services, including specialized services, to local, county, State, and federal law enforcement agencies in each of Michigan's 83 counties.

Audit Objectives:

1. To assess the effectiveness of MSP's criminal investigation programs in providing quality support services to law enforcement agencies.
2. To assess the effectiveness of MSP's administration of its investigation programs.
3. To assess the effectiveness of MSP's administration of selected multijurisdictional drug task force operations.

~ ~ ~ ~ ~

Audit Conclusions:

1. We concluded that MSP's criminal investigation programs were generally effective in providing quality support services to law enforcement agencies.
2. We concluded that MSP's administration of its investigation programs was generally effective.

3. We concluded that MSP's administration of selected multijurisdictional drug task force operations was generally effective.

~ ~ ~ ~ ~

Reportable Conditions:

1. MSP needs to improve its compliance with internal procedures to ensure the timely submission and review of case incident reports, the proper use of case status codes, and the maintenance of required external documents in master case files (Finding 1).
2. The MSP Investigative Resources section did not keep the Sexually Motivated Crime Database updated with the sexually motivated crime reports that it received from law enforcement agencies (Finding 2).

3. The multijurisdictional drug task force teams did not always adhere to MSP's administrative procedures (Finding 3).

~ ~ ~ ~ ~

Agency Response:

MSP responded that it agrees with all of the recommendations.

~ ~ ~ ~ ~

A copy of the full report can be obtained by calling 517.334.8050 or by visiting our Web site at: www.state.mi.us/audgen/



Michigan Office of the Auditor General
201 N. Washington Square
Lansing, Michigan 48913

Thomas H. McTavish, C.P.A.
Auditor General

Scott M. Strong, C.P.A., C.I.A.
Deputy Auditor General



STATE OF MICHIGAN
OFFICE OF THE AUDITOR GENERAL
201 N. WASHINGTON SQUARE
LANSING, MICHIGAN 48913
(517) 334-8050
FAX (517) 334-8079

THOMAS H. MCTAVISH, C.P.A.
AUDITOR GENERAL

February 27, 2004

Colonel Tadarial J. Sturdivant, Director
Michigan Department of State Police
714 South Harrison Road
East Lansing, Michigan

Dear Colonel Sturdivant:

This is our report on the performance audit of the Criminal Investigation Programs, Michigan Department of State Police.

This report contains our report summary; description of agency; audit objectives, scope, and methodology and agency responses and prior audit follow-up; comments, findings, recommendations, and agency preliminary responses; a description of survey and summary of survey results, presented as supplemental information; and a glossary of acronyms and terms.

Our comments, findings, and recommendations are organized by audit objective. The agency preliminary responses were taken from the agency's responses subsequent to our audit fieldwork. The *Michigan Compiled Laws* and administrative procedures require that the audited agency develop a formal response within 60 days after release of the audit report.

We appreciate the courtesy and cooperation extended to us during the audit.

AUDITOR GENERAL

This page left intentionally blank.

TABLE OF CONTENTS

CRIMINAL INVESTIGATION PROGRAMS MICHIGAN DEPARTMENT OF STATE POLICE

	<u>Page</u>
INTRODUCTION	
Report Summary	1
Report Letter	3
Description of Agency	6
Audit Objectives, Scope, and Methodology and Agency Responses and Prior Audit Follow-Up	8
COMMENTS, FINDINGS, RECOMMENDATIONS, AND AGENCY PRELIMINARY RESPONSES	
Effectiveness in Providing Quality Support Services to Law Enforcement Agencies	11
Effectiveness of Administering Investigation Programs	13
1. Compliance With Case File Administrative Procedures	13
2. Backlog of Crime Reports	15
Effectiveness of Administering Multijurisdictional Drug Task Force Operations	16
3. Improvement in Task Force Administrative Records	17
SUPPLEMENTAL INFORMATION	
Description of Survey	21
Summary of Survey Results	22
GLOSSARY	
Glossary of Acronyms and Terms	28

Description of Agency

The Michigan Department of State Police's (MSP's) mission* is to preserve, protect, and defend the Constitution through leadership in the delivery of law enforcement and public safety services with excellence, integrity, and courtesy while protecting the rights and dignity of all persons. The criminal investigation programs are carried out through the Investigative Services Bureau. Our audit focused on three divisions within the Investigative Services Bureau: Field Detective Division, Criminal Investigation Division (CID), and Southeastern Criminal Investigation Division* (SECID):

1. The Field Detective Division is composed of detectives assigned to posts and districts throughout the State. These officers provide investigative services to local, county, State, and federal law enforcement agencies in each of Michigan's 83 counties. The Division includes the Intelligence Unit, Violent Crimes Unit, and Training Unit:
 - a. The Intelligence Unit is a Statewide intelligence network that encourages and facilitates the free flow of information with law enforcement agencies throughout the State. The Unit conducts multiple tasks, including providing services to identify criminal groups operating in demographic areas; identify criminal groups in order to forecast and possibly prevent future criminal activities; assist law enforcement in crime linking and mapping; provide charting of complex cases; forecast community threats to prevent crime; and provide intelligence collection, trend analysis, and strategic intelligence assessments.
 - b. The Violent Crimes Unit provides investigative assistance to law enforcement agencies throughout the State. In 2001, this Unit entered into a cooperative agreement with the Federal Bureau of Investigation, enabling MSP to facilitate a nationwide link database, Violent Criminal Apprehension Program (ViCAP), which will provide support in efforts to investigate, identify, track, apprehend, and prosecute violent serial offenders. In addition to ViCAP, the Violent Crimes Unit provides other services, such as crime scene behavioral analysis (behavior analysis and suspect assessments to develop investigative strategies in violent crime cases); maintains the oldest and largest

* See glossary at end of report for definition.

computerized sexually motivated crime database; and conducts investigations on unique and complex child abuse cases.

- c. The Training Unit coordinates training programs to enhance investigative techniques for the detectives within MSP and local law enforcement agencies.
2. CID and SECID are composed of detectives assigned to specialized investigative units and task forces throughout the State. CID and SECID provide investigative services to local, county, State, and federal law enforcement agencies in 83 Michigan counties. The responsibilities of CID and SECID include investigation in the following areas: white-collar crimes; tax fraud; money laundering; auto theft investigations; fugitive apprehension; computer crimes; identify theft; casino gaming; organized crime; violent crime; narcotics sales, use, diversion, and trafficking; and electronic surveillance analysis.

SECID provides investigative services in 10 counties in southeastern Michigan, which comprise approximately 52% of the Michigan population. CID provides investigative services in the remaining 73 counties.

The criminal investigation programs were appropriated 460.5 and 449.5 full-time equated positions for fiscal years 2001-02 and 2002-03, respectively, and had expenditures in the amount of \$27.6 million for fiscal year 2001-02.

Audit Objectives, Scope, and Methodology and Agency Responses and Prior Audit Follow-Up

Audit Objectives

Our performance audit* of the Criminal Investigation Programs, Michigan Department of State Police (MSP), had the following objectives:

1. To assess the effectiveness* of MSP's criminal investigation programs in providing quality support services to law enforcement agencies.
2. To assess the effectiveness of MSP's administration of its investigation programs.
3. To assess the effectiveness of MSP's administration of selected multijurisdictional drug task force* operations.

Audit Scope

Our audit scope was to examine the criminal investigation programs of the Michigan Department of State Police. The audit scope primarily included assessing the level of assistance provided to law enforcement agencies by MSP, reviewing the investigation and processing of criminal cases by MSP staff, and reviewing multijurisdictional drug task force teams' administration of their operations. Our scope did not include an assessment of the actual level of impact that the criminal investigation programs had in reducing criminal activity because of the number of factors and variables that influence criminal activity. Our audit was conducted in accordance with *Government Auditing Standards* issued by the Comptroller General of the United States and, accordingly, included such tests of the records and such other auditing procedures as we considered necessary in the circumstances.

Audit Methodology

Our audit procedures, performed from May through September 2003, included examination of MSP's records and activities primarily for the period October 1, 2000 through September 30, 2003.

To establish our audit objectives and to gain an understanding of the criminal investigation programs, we conducted a preliminary review of the Field Detective

* See glossary at end of report for definition.

Division, Criminal Investigation Division (CID), and Southeastern Criminal Investigation Division (SECID) operations. This included discussions with various agency personnel regarding their functions and responsibilities and a review of the programs' missions, goals and objectives, policies and procedures, MSP Official Orders, applicable statutes, strategic plans, and other pertinent information.

To assess the effectiveness of MSP's criminal investigation programs in providing quality support services to law enforcement agencies, we developed a survey (see supplemental information) requesting input from law enforcement agencies regarding their satisfaction with support services provided by MSP.

To assess the effectiveness of MSP's administration of its investigation programs, we reviewed activities of the Fugitive Team, Technical Services Unit, Computer Crimes Unit, Internet Crimes Against Children Unit, and Gaming Section. We reviewed inspection reports and conducted tests to ensure that case files were properly supervised, contained proper documentation, and complied with policies and procedures and MSP Official Orders. We reviewed the Sexually Motivated Crime Database* maintained by the Field Detective Division.

To assess the effectiveness of MSP's administration of four selected multijurisdictional drug task force operations, we interviewed task force personnel and reviewed policies and procedures, MSP Official Orders, interagency agreements, other agreements between the task force and entities, board minutes, audit reports, annual forfeiture reports, inspection reports, case files, financial records, controls over property rooms and cash, and processes for the disposition of forfeited property.

Agency Responses and Prior Audit Follow-Up

Our audit report includes 3 findings and 3 corresponding recommendations. MSP responded that it agrees with all of the recommendations.

The agency preliminary response that follows each recommendation in our report was taken from the agency's written comments and oral discussion subsequent to our audit fieldwork. Section 18.1462 of the *Michigan Compiled Laws* and Department of Management and Budget Administrative Guide procedure 1280.02 require MSP to develop a formal response to our audit findings and recommendations within 60 days after release of the audit report.

* See glossary at end of report for definition.

We released our prior performance audit of the Criminal Investigation Program, Michigan Department of State Police, in November 1998. We followed up 4 of the 5 prior audit recommendations within the scope of this audit. MSP complied with 2 of the 4 prior audit recommendations. The other 2 prior audit recommendations were rewritten for inclusion in this report.

COMMENTS, FINDINGS, RECOMMENDATIONS, AND AGENCY PRELIMINARY RESPONSES

EFFECTIVENESS IN PROVIDING QUALITY SUPPORT SERVICES TO LAW ENFORCEMENT AGENCIES

COMMENT

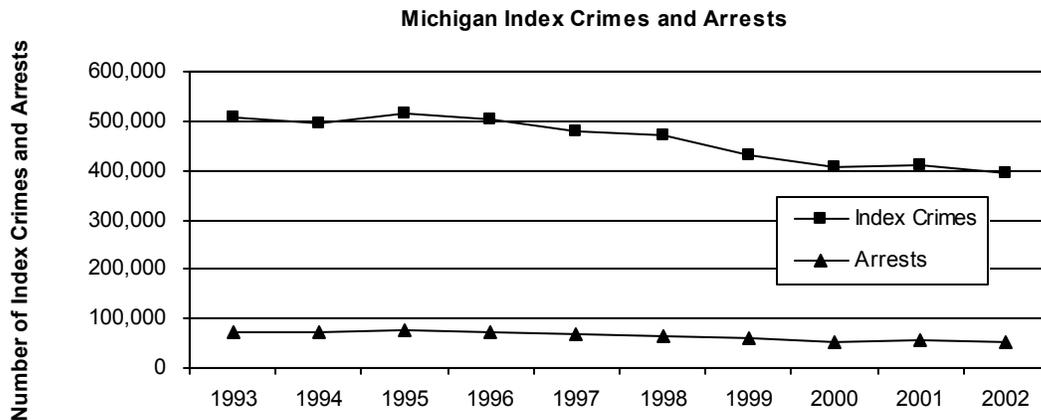
Audit Objective: To assess the effectiveness of the Michigan Department of State Police's (MSP's) criminal investigation programs in providing quality support services to law enforcement agencies.

Conclusion: We concluded that MSP's criminal investigation programs were generally effective in providing quality support services to law enforcement agencies.

Our analysis of survey responses (see supplemental information) from local law enforcement agencies indicated that the criminal activity type for which assistance is most often requested from MSP personnel on a monthly or more frequent basis is for investigating narcotic possession/trafficking. Overall, most agencies were either very satisfied or satisfied with the working relationship their staff have had with MSP personnel for all criminal activity investigations. Additionally, most respondents have also been either very satisfied or satisfied with the current focus (target) of MSP criminal investigation programs that are offered within their communities.

MSP annually publishes the Michigan Uniform Crime Report, which shows that index crime has continuously declined over the last decade and arrests have remained fairly constant. Index crime includes murder, rape, robbery, aggravated assault, burglary, larceny, motor vehicle theft, and arson. These eight crimes serve as a common indicator of the nation's crime experience because of their seriousness and frequency of

occurrence. The following graph shows the number of index crimes and arrests in Michigan over the last 10 years:



The U.S. Department of Justice publishes an annual Uniform Crime Report, which estimates national and state index crimes. The total number of crimes throughout the United States and within each state is unknown for any given year. To make the information more comparable, the Federal Bureau of Investigation estimates the crime index totals based on the information provided by the states. Michigan's crime index rate per 100,000 residents is the third highest of eight selected midwestern states; however, it is below the national average. Below is a summary of the selected states' and the United States' population, crime index, and rate per 100,000 residents taken from the 2002 Uniform Crime Report published by the U.S. Department of Justice:

Summary of Population, Crime Index,
and Rate Per 100,000 Residents for Selected States and the United States

	Population	Crime Index	Rate Per 100,000 Residents
Pennsylvania	12,335,091	350,446	2,841
Wisconsin	5,441,196	176,987	3,253
Iowa	2,936,760	101,265	3,448
Minnesota	5,019,720	177,454	3,535
Indiana	6,159,068	230,966	3,750
Michigan	10,050,446	389,366	3,874
Illinois	12,600,620	506,086	4,016
Ohio	11,421,267	469,104	4,107
United States	288,368,698	11,877,218	4,119

As reported in our prior audit, in 1996 Michigan was the second highest of selected states at 5,117 per 100,000 residents. Since 1996, Michigan has decreased its crime index rate by 1,243 per 100,000 residents.

EFFECTIVENESS OF ADMINISTERING INVESTIGATION PROGRAMS

COMMENT

Audit Objective: To assess the effectiveness of MSP's administration of its investigation programs.

Conclusion: **We concluded that MSP's administration of its investigation programs was generally effective.** However, we noted reportable conditions* related to compliance with case file administrative procedures and the backlog of crime reports (Findings 1 and 2).

FINDING

1. **Compliance With Case File Administrative Procedures**

MSP needs to improve its compliance with internal procedures to ensure the timely submission and review of case incident* reports, the proper use of case status codes, and the maintenance of required external documents in master case files.

We reviewed a sample of 156 case incident report files and 84 master case files in the Fugitive Team, Technical Services Unit, Computer Crimes Unit, Internet Crimes Against Children (ICAC) Unit, and Gaming Section. A case incident report is initiated when MSP personnel believe that they will be providing assistance to local units or conducting their own investigation of a complaint. We noted:

- a. Fourteen (21.2%) of 66 sampled ICAC and Computer Crimes cases were not assigned case numbers timely and, therefore, were not submitted timely for supervisory review by the case investigator. Also, 9 (13.8%) of 65 cases submitted to the supervisor were not reviewed timely. In addition, 22 (73.3%) of 30 cases requiring monthly reviews were missing one or more monthly reviews.

* See glossary at end of report for definition.

MSP Official Order No. 6 requires that incident reports be submitted for review within 10 days of the incident and that the supervisor review the report within 10 days or 30 days, depending on the nature of the incident complaint. The official order further requires ongoing supervisory reviews of all pending cases at least every 30 days. Supervisory reviews help to determine that the investigations were handled according to established policy and to provide guidance toward the successful conclusion of cases.

- b. Thirty-six (23.1%) of 156 sampled cases reviewed were closed using incorrect status codes. MSP's Automated Incident Capture System (AICS) Dictation Manual includes a listing of incident status codes and brief descriptions of when each of the codes should be used. However, some of the status code descriptions are vague; therefore, staff did not always use the correct status code to close cases. MSP staff informed us that use of the proper status code is important in determining the agencies' effectiveness for State and federal reporting purposes.
- c. Twenty-five (29.8%) of 84 sampled master case files had external documents listed in the incident report that were not in the master file or had items in the master file that were not listed as external documents in the incident reports.

MSP Official Order No. 6 requires each work site to maintain a master file of external documents pertinent to an incident investigation, such as investigative reports from other law enforcement agencies. In addition, the Michigan State Police Work Site Inspection Manual instructions for a review of the master file strongly recommend that the person in charge of the master file use a numeric "check off" list to ensure that all external documents are in the file. External documents put in the master file provide important case information and are crucial if the case is reopened at a later time or if a question arises as to various activities pertaining to the investigation.

RECOMMENDATION

We recommend that MSP improve its compliance with internal procedures to ensure the timely submission and review of case incident reports, the proper use of case status codes, and the maintenance of required external documents in master case files.

AGENCY PRELIMINARY RESPONSE

MSP agrees with the recommendation. MSP informed us that, beginning immediately, compliance with internal procedures will improve through a review of procedures, increased monitoring, and random checks for compliance. Additionally, MSP informed us that a review with all division employees of proper closing status codes will be done with any necessary training.

FINDING

2. Backlog of Crime Reports

The MSP Investigative Resources (IR) section did not keep the Sexually Motivated Crime Database updated with the sexually motivated crime reports that it received from law enforcement agencies.

The incompleteness of the Database reduces its effectiveness as an investigative tool to aid law enforcement agencies in the investigation, identification, and apprehension of criminals.

Section 28.247 of the *Michigan Compiled Laws* requires law enforcement agencies to submit information related to individuals accused of sexually motivated crimes to the IR section. Law enforcement agencies submit the information on a DD-79 crime report, which MSP scans into the Database so that law enforcement agencies can then use the Database in criminal investigations.

IR staff informed us that they have not been able to keep the Database updated because of a position vacancy and problems with the scanner used to enter the crime reports. As of September 2003, IR staff estimated that 1,300 DD-79 crime reports needed to be scanned into the Database. In addition to the backlog of 1,300 crime reports, the IR section receives approximately 400 new DD-79 crime reports each month. IR staff estimated that they could scan only approximately 400 DD-79 crime reports per month, which does not allow staff to address the three-month backlog of DD-79 crime reports.

In addition, IR staff cannot determine if all DD-79 crime reports have been received from local law enforcement agencies until staff update the Database with the reports that have been received. In order to determine which agencies have not submitted the DD-79 crime reports, the IR section compared criminal data from the

Law Enforcement Information Network (LEIN) to the Database. As of September 2003, the IR section estimated that approximately 10,300 LEIN reports needed to be checked against the Database. Because of the backlog of DD-79 crime reports needing to be scanned, the IR section did not compare the data from LEIN to the Database and does not intend to until all of the DD-79 crime reports received are scanned into the Database. Therefore, the IR section has no way of knowing which DD-79 crime reports have not been submitted by law enforcement agencies.

RECOMMENDATION

We recommend that the IR section keep the Sexually Motivated Crime Database updated with the sexually motivated crime reports that it receives from law enforcement agencies.

AGENCY PRELIMINARY RESPONSE

MSP agrees with the recommendation. MSP informed us that it has eliminated the backlog through filling a vacant position, upgrading scanner software, and adding a new daily mail scanning process and database query process. Additionally, a mailing to State and local law enforcement agencies will be made to address reports that have not been received.

EFFECTIVENESS OF ADMINISTERING MULTIJURISDICTIONAL DRUG TASK FORCE OPERATIONS

COMMENT

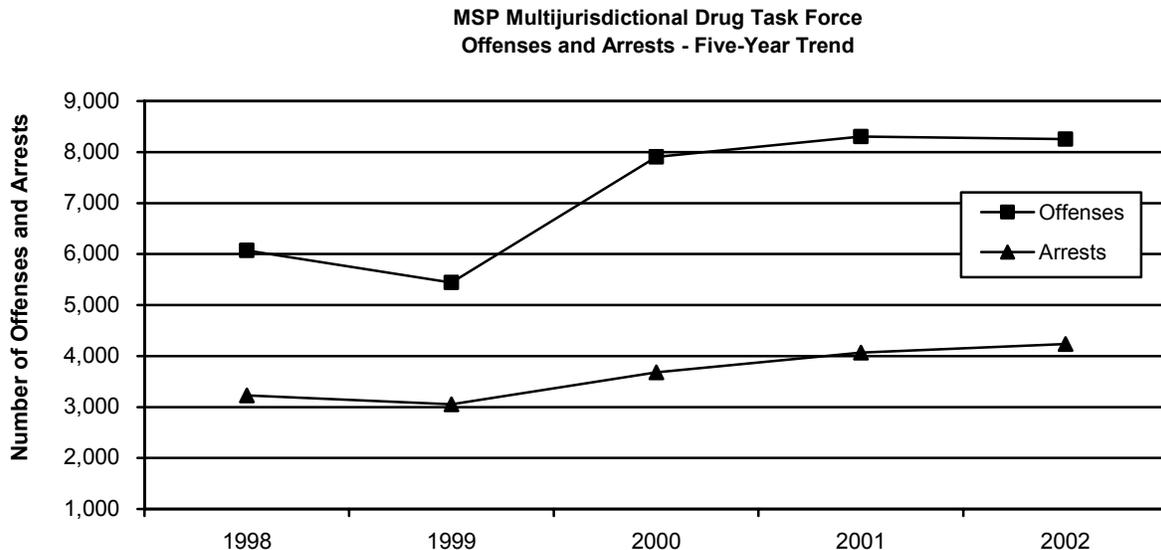
Audit Objective: To assess the effectiveness of MSP's administration of selected multijurisdictional drug task force operations.

Conclusion: **We concluded that MSP's administration of selected multijurisdictional drug task force operations was generally effective.** However, we noted a reportable condition related to improvement in task force administrative records (Finding 3).

Based on survey responses (see supplemental information) from local law enforcement agencies, a majority of the respondents were satisfied with multijurisdictional drug task force team operations and their efforts to reduce narcotic activity. While multijurisdictional drug task force activities have increased, because of the number of

different factors and variables that influence narcotic activity, we could not determine the actual level of impact that multijurisdictional drug task force operations had in reducing narcotic manufacturing and trafficking.

The following graph presents five years of reported offenses and arrests of the multijurisdictional drug task forces from MSP's Michigan Uniform Crime Report, which indicates that as reported offenses have increased, so have arrests:



FINDING

3. Improvement in Task Force Administrative Records

The multijurisdictional drug task force teams did not always adhere to MSP's administrative procedures.

Our review of 4 multijurisdictional drug task force teams noted the following areas in which adherence to procedures could be improved:

- a. Multijurisdictional drug task force team personnel did not always ensure that an evidence label was properly completed and affixed to seized property. Incomplete or missing evidence labels can increase the risk of misidentifying and losing evidence.

We sampled 257 seized property items and noted that 22 (8.5%) had incomplete or missing evidence labels. MSP Official Order No. 87 requires

that an evidence label be attached to all seized property to ensure that a proper record is maintained of all property and evidence recovered, received, seized, or held in custody.

- b. Multijurisdictional drug task force team personnel did not always ensure that the property descriptions entered into MSP's AICS were complete and accurate. Incomplete or inaccurate AICS property descriptions can increase the risk that evidence will be misidentified or lost.

We sampled 257 seized property items and noted that 28 (10.9%) had incomplete or inaccurate property descriptions in AICS. Pursuant to MSP Official Order No. 87, multijurisdictional drug task force team personnel are required to record descriptions of all seized property as completely and accurately as possible in AICS.

- c. Two of the 4 multijurisdictional drug task force teams did not have their own independent financial audit.

Section 141.425 of the *Michigan Compiled Laws* and multijurisdictional drug task force team interagency agreements require that an annual audit shall be completed of a cooperative drug enforcement agency. The 2 multijurisdictional drug task force teams were included in the annual financial audits of their fiduciary agent's financial statements. However, an audit of the fiduciary agent's financial statements is not an audit of the multijurisdictional drug task force team operations. We believe that the *Michigan Compiled Laws* and the interagency agreements require a separate audit of each multijurisdictional drug task force team's operations.

- d. The multijurisdictional drug task force teams did not always complete cash receipts properly for distributed cash to aid the teams' undercover drug operations. Cash receipts are issued to account for cash distributed to team personnel.

We tested 18 cash disbursements and noted that 2 receipts were not signed and 1 receipt was not issued for a \$1,000 cash disbursement to an assistant team leader from the team leader. At the time of our audit, the entire amount of cash was accounted for and in the possession of the team members.

Criminal Investigation Division policy requires a completed cash receipt for all cash distributed to team leaders and assistant team leaders.

- e. The multijurisdictional drug task force teams did not always follow procedures for proper reporting of the value and number of forfeited vehicles on the annual governmental asset forfeiture report as required by the Office of Drug Control Policy, Department of Community Health.

For 2 multijurisdictional drug task force teams, we noted immaterial errors in the 2001-02 report in the value and number of forfeited vehicles. These errors occurred because the 2 multijurisdictional drug task force teams were incorrectly applying the procedures in determining which year the forfeited vehicle should be included on the report and whether the report should include vehicles retained for the use of the multijurisdictional drug task force team.

However, the other 2 multijurisdictional drug task force teams did not retain a property log in a manner that would allow for a reconciliation to the annual report. The Office of Drug Control Policy instructions for the forfeited property report require a summary of forfeited property, including, but not limited to, money, vehicles, boats, and electronics, that resulted in money realized during the reporting fiscal year, including items seized in previous fiscal years but not sold until the reporting fiscal year.

RECOMMENDATION

We recommend that the multijurisdictional drug task force teams adhere to MSP's administrative procedures.

AGENCY PRELIMINARY RESPONSE

MSP agrees with the recommendation. MSP informed us that the audit findings and procedures were communicated to task force commanders and will be reviewed during the first inspection of 2004 to ensure compliance with MSP requirements or a specific process will be developed that will provide the same level of internal control.

SUPPLEMENTAL INFORMATION

Description of Survey

We developed a survey requesting feedback from local law enforcement agencies related to the extent of criminal activities within their community and their satisfaction with the quality of support services provided by the Michigan Department of State Police (MSP). We mailed surveys to a random sample of 150 sheriffs and chiefs from local law enforcement agencies throughout Michigan. We received a total of 65 surveys, which are summarized and presented as supplemental information.

A review of the responses indicated that a majority of the respondents classified crime within their communities as moderate to very low during the past 12 months but also indicated there has been an increasing trend in criminal activity, specifically in computer/internet crimes, narcotic possession/trafficking, sexual assault and other types of assaults, and property crimes. From the survey responses, the criminal activity type for which assistance is most often requested from MSP personnel on a monthly or more frequent basis is for investigating narcotic possession/trafficking. Overall, most agencies were either very satisfied or satisfied with the working relationship their staff have had with MSP personnel for all criminal activity investigations. Additionally, most respondents have also been either very satisfied or satisfied with the current focus (target) of MSP criminal investigation programs that are offered within their communities.

CRIMINAL INVESTIGATION PROGRAMS
Michigan Department of State Police (MSP)
Summary of Survey Results

Surveys distributed 150
Number of responses (N=) 65
Response rate 43%

1. Please rate the volume of criminal activity in your community during the past 12 months for the types of crime listed below.

	Very High	High	Moderate	Low	Very Low	Not Applicable
Violent Crime (N=60)	0	0	8	17	29	6
Homicide (N=62)	0	1	2	4	18	37
Sexual Assault (N=63)	0	4	14	20	22	3
Other Assaults (N=63)	0	8	24	15	13	3
Organized Crime (N=64)	0	0	0	2	25	37
Computer/Internet (N=61)	0	2	7	16	24	12
Narcotic Possession/ Trafficking (N=62)	1	12	26	16	6	1
Auto Theft (N=64)	2	2	11	24	22	3
Property Crimes (N=64)	4	19	24	13	4	0
Burglary (N=62)	2	6	23	16	14	1
Gang Related (N=56)	0	0	2	5	25	24
Other (please explain) (N=1)	0	0	0	1	0	0

2. Please indicate the approximate percentage of time spent by your agency on an annual basis investigating the types of crime listed below: (Responses presented below are an average of all responses [top line] and the range of the responses [bottom line].)

Violent Crime (N=46)	Homicide (N=43)	Sexual Assault (N=55)	Other Assaults (N=57)	Organized Crime (N=45)	Computer/Internet (N=48)	Narcotic Possession/ Trafficking (N=56)	Auto Theft (N=53)	Property Crimes (N=58)	Gang Related (N=39)	Other (N=23)
8.1%	1.7%	9.9%	15.6%	.9%	3.0%	13.7%	5.6%	29.6%	1.1%	15.4%
1% – 65%	1% – 25%	1% – 30%	.5% – 50%	1% – 20%	1% – 10%	1% – 75%	1% – 50%	2% – 80%	1% – 5%	1% – 67%

3. How would you describe the changes in the past 12 months within your community?

	Significantly Decreasing	Decreasing	Little or No Change	Increasing	Significantly Increasing
Population (N=63)	0	5	28	24	6
Unemployment (N=61)	0	2	32	26	1
Budget Constraints (N=61)	2	4	9	35	11
Economic Development (N=59)	2	4	27	21	5
Other (please explain) (N=0)	0	0	0	0	0

4. How would you describe the changes in the past 12 months within your community in the level of criminal activity for the types of crime listed below?

	Significantly Decreasing	Decreasing	No Change	Increasing	Significantly Increasing	Not Applicable
Violent Crime (N=61)	0	1	46	10	0	4
Homicide (N=63)	0	3	34	4	0	22
Sexual Assault (N=63)	0	3	39	19	1	1
Other Assaults (N=61)	0	4	30	25	2	0
Organized Crime (N=62)	0	0	31	1	0	30
Computer/Internet (N=62)	0	0	23	28	3	8
Narcotic Possession/Trafficking (N=63)	0	1	23	30	8	1
Auto Theft (N=62)	0	3	44	9	4	2
Property Crimes (N=62)	0	2	27	24	9	0
Burglary (N=59)	0	4	37	14	3	1
Gang Related (N=55)	0	1	29	3	1	21
Other (please describe) (N=2)	0	0	1	1	0	0

5. During the past 2 years, how frequently has MSP assisted your agency in investigating the following criminal activities within your community?

	Never	Daily Basis	Weekly Basis	Monthly Basis	Approximately Every 6 Months	Approximately Once Per Year
Violent Crime (N=54)	21	1	3	4	13	12
Homicide (N=57)	35	1	0	0	3	18
Sexual Assault (N=58)	19	1	2	5	16	15
Other Assaults (N=56)	26	1	2	4	12	11
Organized Crime (N=57)	48	1	0	0	1	7
Computer/Internet (N=57)	26	2	0	5	12	12
Narcotic Possession/Trafficking (N=60)	10	3	6	20	11	10
Auto Theft (N=59)	29	1	0	3	11	15
Property Crimes (N=58)	21	1	4	8	10	14
Burglary (N=58)	20	1	4	8	10	15
Gang Related (N=54)	45	1	1	1	1	5
Other (please explain) (N=2)	0	0	0	0	1	1

6. Has MSP ever declined to assist your agency in an investigation? If so, please comment on what type of assistance you requested. (N=64)

Yes 5 No 59

7. If MSP declined to provide assistance to your agency, did MSP provide a reason as to why it declined? (N=27)

Yes 9 No 8 N/A 10

8. If your agency was provided a reason for the declined assistance, do you believe the explanation was reasonable? (N=26)

Yes 8 No 4 N/A 14

9. During the past year, how satisfied have you been with MSP's working relationship with your staff in the criminal activity investigations listed below?

	Very Satisfied	Satisfied	Neither Satisfied nor Dissatisfied	Somewhat Dissatisfied	Very Dissatisfied	Not Applicable
Violent Crime (N=57)	18	16	2	1	1	19
Homicide (N=59)	13	8	1	1	0	36
Sexual Assault (N=60)	23	20	2	1	0	14
Other Assaults (N=60)	19	16	5	1	0	19
Organized Crime (N=58)	8	7	4	0	0	39
Computer/Internet (N=58)	16	15	5	1	0	21
Narcotic Possession/Trafficking (N=61)	23	18	5	1	4	10
Auto Theft (N=60)	17	14	5	1	0	23
Property Crimes (N=60)	21	19	3	0	1	16
Burglary (N=55)	20	17	2	1	0	15
Gang Related (N=51)	6	7	3	0	0	35
Other (please describe) (N=8)	3	4	0	0	0	1

10. When you receive assistance from MSP, what area(s) of expertise do you feel is/are most helpful in criminal investigations for the criminal activities listed below? (Please check all that apply.)

	Knowledge/ Expertise	Experience	Ability to Work with MSP as a Team	Communication Skills	Availability of MSP Staff	MSP's Databases/ Technology	MSP's Access to Multiple Jurisdictions	Other - Please Explain
Violent Crime (N=39)	20	11	16	10	15	25	14	2
Homicide (N=32)	23	14	14	6	16	20	11	1
Sexual Assault (N=38)	17	9	14	9	15	26	13	2
Other Assaults (N=32)	9	8	12	7	9	21	11	2
Organized Crime (N=21)	8	6	4	4	4	13	9	2
Computer/Internet (N=36)	20	16	12	8	10	25	15	1
Narcotic Possession/ Trafficking (N=46)	26	16	21	11	22	27	21	3
Auto Theft (N=27)	10	8	11	6	6	16	13	1
Property Crimes (N=36)	14	6	15	8	10	22	14	2
Burglary (N=36)	15	7	14	6	10	24	12	1
Gang Related (N=19)	8	2	4	4	3	11	8	1
Other (please describe) (N=3)	2	0	0	0	0	1	0	0

11. If MSP could provide additional assistance with investigations within your community, please rank the following criminal activities that would benefit most from this assistance (1-10, using a scale with 1 being of the most benefit).

	Ranking									
	1st	2nd	3rd	4th	5th	6th	7th	8th	9th	10th
Violent Crime (N=46)	7	6	11	4	4	1	5	5	2	1
Homicide (N=44)	11	4	2	4	2	2	4	4	3	8
Sexual Assault (N=49)	7	8	2	3	9	4	6	6	2	2
Organized Crime (N=41)	4	1	1	1	5	2	1	6	8	12
Computer/ Internet (N=50)	12	4	6	5	7	2	4	1	5	4
Narcotic Possession/ Trafficking (N=50)	18	10	2	5	6	3	1	3	0	2
Auto Theft (N=47)	5	4	1	3	10	9	7	4	2	2
Property Crimes (N=47)	9	3	9	1	10	5	4	1	3	2
Burglary (N=48)	9	7	3	5	11	3	2	4	4	0
Gang Related (N=41)	3	0	1	2	4	1	2	3	13	12

12. Are there other criminal activities for which MSP could provide additional assistance with in your community? If Yes, please describe. (N=50)

Yes 5 No 29 Not Applicable 16

13. How satisfied are you with the current focus (target) of MSP criminal investigation programs within your community?

	Very Satisfied	Satisfied	Neither Satisfied nor Dissatisfied	Somewhat Dissatisfied	Very Dissatisfied	Unaware of Program
Intelligence Unit (N=53)	12	22	12	0	0	7
Violent Crime Apprehension Program (N= 55)	12	19	10	0	0	14
Fugitive Teams (N= 59)	16	24	11	0	1	7
Public Corruption, thefts of State property, white collar fraud, embezzlement (N= 56)	5	14	20	1	0	16
Major Crimes Unit (organized criminal conspiracies, incl. gambling & prostitution) (N= 55)	4	14	20	2	0	15
Computer/Internet (investigative expertise and forensic examinations) (N= 58)	11	19	16	1	0	11
Multijurisdictional Drug Teams (N= 60)	21	16	9	6	3	5
Help Eliminate Marijuana Planting (HEMP) (N= 60)	15	20	13	3	1	8
Auto Theft Assistance for stolen parts, vehicles, and documents (N= 59)	9	18	21	2	0	9
Southwest Commercial Auto Recovery Unit (N= 52)	3	5	18	1	0	25
Surveillance Support Unit (N= 57)	9	16	21	1	1	9
Tax Enforcement Team (TET) (N= 52)	1	7	19	0	0	25
Technical Services Unit (N= 59)	16	21	14	1	0	7

14. Please rate the MSP criminal investigation programs' effectiveness in providing assistance with investigations within your community?

	Very Effective	Somewhat Effective	Somewhat Ineffective	Very Ineffective	No Opinion	Unaware of program
Intelligence Unit	11	19	1	0	12	4
Violent Crime Apprehension Program	10	14	0	0	18	6
Fugitive Teams	17	16	2	0	12	4
Public Corruption, thefts of State property, white collar fraud, embezzlement	4	10	1	0	25	12
Major Crimes Unit (organized criminal conspiracies, incl. gambling & prostitution)	3	14	1	0	23	9
Computer/Internet (investigative expertise and forensic examinations)	12	21	2	0	13	3
Multijurisdictional Drug Teams	24	14	4	4	5	2
Help Eliminate Marijuana Planting (HEMP)	13	19	2	1	11	6
Auto Theft Assistance for stolen parts, vehicles, and documents	8	16	4	0	17	4
Southwest Commercial Auto Recovery Unit	4	6	2	0	22	16
Surveillance Support Unit	12	13	2	0	21	3
Tax Enforcement Team (TET)	2	6	1	0	23	18
Technical Services Unit	18	17	0	0	13	5

15. If your agency has requested assistance, please indicate the timeliness of MSP in providing the results of its work to your agency.

	Excellent - Immediate Response Time	Above Average Response Time	Average Response Time	Below Average Response Time	Unacceptable Response Time - No Response	Not Applicable
Violent Crime	11	9	11	0	0	18
Homicide	12	6	8	0	0	25
Sexual Assault	14	4	18	1	0	14
Other Assaults	11	3	17	2	0	14
Organized Crime	3	1	6	0	0	35
Computer/Internet	7	8	14	2	1	18
Narcotic Possession/Trafficking	14	14	17	1	4	5
Auto Theft	6	6	13	0	0	21
Property Crimes	12	6	14	2	0	15
Burglary	14	5	15	1	0	14
Gang Related	2	2	5	0	0	34
Other (please explain)	2	1	0	0	0	3

16. If your agency was provided a reason for any delays in response or the lack of response, do you believe the explanation was reasonable?

Yes 24 No 5 Not Applicable 20

Glossary of Acronyms and Terms

AICS	Automated Incident Capture System.
CID	Criminal Investigation Division.
effectiveness	Program success in achieving mission and goals.
ICAC Unit	Internet Crimes Against Children Unit.
incident	One or more offenses committed by a person or group of persons acting together, at the same time and place.
IR	Investigative Resources.
LEIN	Law Enforcement Information Network.
mission	The agency's main purpose or the reason that the agency was established.
MSP	Michigan Department of State Police.
multijurisdictional drug task force	Integration of local, State, and federal law enforcement agencies and prosecutors for the purpose of enhancing interagency cooperation and establishing a unified effort in the enforcement of criminal activity.
performance audit	An economy and efficiency audit or a program audit that is designed to provide an independent assessment of the performance of a governmental entity, program, activity, or function to improve public accountability and to facilitate decision making by parties responsible for overseeing or initiating corrective action.

reportable condition	A matter that, in the auditor's judgment, represents either an opportunity for improvement or a significant deficiency in management's ability to operate a program in an effective and efficient manner.
Southeastern Criminal Investigation Division (SECID)	SECID encompasses the areas of Hillsdale, Jackson, Lenawee, Livingston, Macomb, Monroe, Oakland, St. Clair, Washtenaw, and Wayne Counties.
Sexually Motivated Crime Database	Section 28.247 of the <i>Michigan Compiled Laws</i> requires the collection of information related to individuals accused of sexually motivated crimes. The Database is a centralized computer file containing this information as reported to MSP. The file assists law enforcement agencies in the investigation, identification, and apprehension of individuals involved in these crimes.
ViCAP	Violent Criminal Apprehension Program.